ABC SKILL DEVELOPMENT COUNCIL

Recognized by Govt. of India
IAF Accredit An ISO 9001:2015 Certified Educational Organization
Registered under MSME and Ministry of Corporate Affairs
(CIN No- U85300AS2022NPL022950)
"A National Programme of Information Technology Education and Skill Development"

ISO 9001:2015 CERTIFIED

Admission Form

Fill the Form in BLOCK CAPITAL LETTERS (English) and use only Black Ball Pen

*

Photo Size
3.5cm x 3.5cm
Background
Colour Blue
Recent photo
Paste only

ATC Name* _____

ATC Code* ☐☐☐☐☐☐☐

Course Name* | Put Course Name | **Course Code*** ☐☐☐☐

Admission Date* | D | D | M | M | Y | Y | Y | Y | **Course Duration*** | Put Course Duration |

APPLICANT DETAILS

Name of Applicant*

| | | | | | | | | | | | | | | | | | | | | | | | | |

Father's Name*

| | | | | | | | | | | | | | | | | | | | | | | | | |

Mother's Name*

| | | | | | | | | | | | | | | | | | | | | | | | | |

Husband's Name *(If Applicable)*

| | | | | | | | | | | | | | | | | | | | | | | | | |

Date of Birth* | D | D | M | M | Y | Y | Y | Y | **Gender** *Use(✔)Mark* * Male Female Other   **Category** *Use(✔)Mark* * Gen ST SC other   **Mother Language**

Complete Address for Correspondence to (Do Not Repeat Name)*

Village/ Ward* _____ P.O.* _____ P.S. _____

Dist.* _____ State* _____ Pin Code* ☐☐☐☐☐☐

Mobile No* ☐☐☐☐☐☐☐☐☐☐   Email* _____

EDUCATIONAL DETAILS

Details of Qualifying Examination*

Qualifying	Name of Board or University	School or College	Year of Passing	Percentage
H.S.L.C.				
H.S.S.L.C.				
Graduation				

Enclosure: *Self Attested Xerox Copies of All Academic Qualification,* *Caste Certificate

Student Declaration:- I affirm that all the information provided in the application from is true to my Knowledge and belief. I also agree to abide by the rules and regulation of the Institute and Condition overleaf. I also agree to Pay the entire fee and other Charges as per the schedule Framed by the Institute Fee paid will not be Refunded or adjusted in any case.

Full Signature of Candidate* | Use Black Ball Pen |

Signature of Director with Seal & Date _____

INSTRUCTION FOR FILLING THE ADMISSION FORM

1. Read the instructions given in this page very carefully before filling in the application and other forms. Form must be filled in English only using capital letters, except for signature. Certificate will be prepared as per the name and father's name written by the applicant in this application form, ABC Skill Development Council will not be responsible for any mistakes done by the applicant in filling the form and in such cases the applicant has to pay a fine of Rs.100/- towards re-issue of Mark sheet & Certificate.

2. Overwriting, Cutting, Erasing in any of the forms may lead to rejection of forms and should be avoided. Any discrepancies in the statement or submission of incomplete form will lead to rejection /cancellation of admission.

❖ **Payment Of Fees:**
  According to Branch Director, student should be pay total course fees at the time of Admission.

❖ **Instructions For Enclosures Required With The Applicant:**
  a) Self-Attested Photocopies of HSLC Admit or Birth Certificate, HSLC Certificate & Mark sheet and Last Educational Qualification.
  b) Two Recent Passport Size Blue Background Colour Photographs.
  c) Category Certificate/Disability Certificate for fee relaxation.

❖ **Course Name & Code given below:** *(Tick your Particular Course Here)*

COURSE NAME	COURSE CODE	DURATION	COURSE NAME	COURSE CODE	DURATION
Junior Certificate Course in Computer Application	ABC001	90 Days	ADVANCE DIPLOMA IN COMPUTER APPLICATION (ADCA)	ABC029	1 YEAR
Certificate in Computer Application (CCA)	ABC002	90 Days	ADVANCE DIPLOMA IN WEB DIGNING (ADWD)	ABC030	1 YEAR
Certificate In Financial Accounting (CFA)	ABC003	90 Days	DIPLOMA IN OFFICE AUTOMATION AND PUBLISHING (DOAP)	ABC031	1 YEAR
Certificate in Desktop Publishing (C-DTP)	ABC004	90 Days	ADVANCE DIPLOMA IN FINANCIAL ACCOUNTING (ADFA)	ABC032	1 YEAR
Certificate In Accounting (TALLY ERP 9 with GST)	ABC005	90 Days	ADVANCE DIPLOMA IN OFFICE MANAGEMENT (ADOM)	ABC033	1 YEAR
Professional course in C Language	ABC006	60 Days	CERTIFICATE IN COMPUTER TEACHER'S TRAINING (CCTT)	ABC034	1 YEAR
Professional course in C++	ABC007	60 Days	POST GRADUATE DIPLOMA IN COMPUTER APPLICATION (PGDCA)	ABC035	1 YEAR
Professional course in Visual Basic	ABC008	60 Days	ADVANCE DIPLOMA IN HARDWARE & NETWORKING ENGINEERING (ADHNE)	ABC036	1 YEAR
Professional course in Java	ABC009	60 Days	PROFESSIONAL ADVANCE DIPLOMA IN COMPUTER APPLICATION (PADCA)	ABC037	18 MONTHS
Professional course in Oracle	ABC010	60 Days	ADVANCE DIPLOMA IN INFORMATION TECHNOLOGY (ADIT)	ABC038	18 MONTHS
Certificate in PHP	ABC011	60 Days	ADVANCE DIPLOMA IN COMPUTER OPERATOR (ADCO)	ABC039	18 MONTHS
Certificate in Data Entry Operation (C-DEO)	ABC012	90 Days	DIPLOMA IN COMPUTER TEACHER'S TRAINING (ADCTT)	ABC040	18 MONTHS
Certificate in Advance Excel	ABC013	60 Days	POST GRADUATE DIPLOMA IN OFFICE APPLICATION AND MANAGEMENT (PGDOAM)	ABC041	24 MONTHS
Professional course in Photoshop	ABC014	60 Days	ADVANCE DIPLOMA IN COMPUTER TEACHER'S TRAINING (ADCTT)	ABC042	24 MONTHS
Certificate In Graphics Design (CGD)	ABC015	90 Days	ADVANCE DIPLOMA IN SPOKEN ENGLISH	ABC043	12 MOTHS
Certificate in MS-Office	ABC016	120 Days	CERTIFICATE IN SPOKEN ENGLISH	ABC044	3 MONTHS
Certificate in English Typing (Speed 35 WPM)	ABC017	45 Days	DIPLOMA IN HAIR & SKIN CARE	ABC045	6 MONTHS
Certificate in Assamese Typing (Speed 30 WPM)	ABC018	60 Days	DIPLOMA IN HAIR DESIGN & STYLE	ABC046	3 MONTHS
Certificate in Hindi Typing (Speed 30 WPM)	ABC019	60 Days	DIPLOMA IN MAKE UP & HAIR STYLE	ABC047	3 MONTHS
DIPLOMA IN COMPUTER APPLICATION (DCA)	ABC020	180 Days	PROFESSIONAL DIPLOMA IN BEAUTICIAN	ABC048	12 MONTHS
DIPLOMA IN TALLY ERP 9 WITH GST	ABC021	180 Days	CERTIFICATE IN CUTTING & TAILORING	ABC049	3 MONTHS
DIPLOMA IN COMPUTER APPLICATION AND ACCOUNTING (DCAA)	ABC022	180 Days	CERTIFICATE IN CUTTING & TAILORING, EMBROIDERY	ABC050	6 MONTHS
DIPLOMA IN DESKTOP PUBLISHING (D-DTP)	ABC023	180 Days	CERTIFICATE IN FOOD PROCESSING	ABC051	3 MONTHS
DIPLOMA IN GRAPHICS DESIGNING (DGD)	ABC024	180 Days	CERTIFICATE IN HANDLOOM & TEXTILE	ABC052	3 MOTHS
DIPLOMA IN OFFICE AUTOMATION (DOA)	ABC025	180 Days	CERTIFICATE IN FINE ART	ABC053	3 MONTHS
DIPLOMA IN OFFICE MANAGEMENT (DOM)	ABC026	180 Days	DIPLOMA IN STENOGRAPHY	ABC054	12 MONTHS
DIPLOMA IN DATA ENTRY OPERATOR (DDEO)	ABC027	180 Days			
DIPLOMA IN DIGITAL MARKETING (DDM)	ABC028	180 Days			

Course fees Details – *(only for Branch Head)*
Admission Fees –
Registration Fees –
Monthly Fees –
Examination Fees –
Certification Fees –
Total Fees -   **Discount -**